

Franconia Mennonite Church
Position Description – January 9, 2019

Mission: Led by the Holy Spirit, we are an Anabaptist congregation committed to following Jesus in all things, so that God's love flows through us to our community and the world.

Title: Director of Music and Worship

Accountable to: Church Board, Pastoral Team
Worship Ministry Team

Summary:

The Director of Music and Worship provides overall leadership for the congregation's various music and corporate worship ministries. The role is multi-faceted, combining artistic creativity in music leadership, spiritual depth and sensitivity, and administrative skills for planning and preparation. The director meets with and resources the work of the Worship Ministry Team. The director also meets with Pastoral Team.

Qualifications for the Position:

Education: Training in music and worship. Associates or Bachelors degree preferred.

Qualities, Gifts, and Experience:

- Strong, vibrant, growing commitment to Jesus Christ
- Committed to Anabaptist/Mennonite understandings of Christian faith and life
- Committed to the vision and mission of Franconia Mennonite Church
- Heartfelt passion and vision for how music and worship can contribute to spiritual vitality in congregational life
- A keen understanding of the unity and flow of congregational worship services.
- At least two years of experience leading congregational music and worship preferred
- Proven familiarity and appreciation for vocal and instrumental music of various styles.
- Employment experience demonstrating basic leadership capabilities, strong interpersonal skills, and abilities for planning, delegation, and administration.
- Able to play either the piano or guitar with ease.

Time Commitment: 50%

Essential duties and Responsibilities:

A. Provides resourcing and leadership for the work of the Worship Ministry Team.

1. Consults with the chairperson of the Ministry Team for setting agenda and for the effective leadership of meetings.
2. Oversees specific activities and projects as assigned by the Ministry Team.
3. Provides guidance for determining the best organization to accomplish Ministry Team goals.
4. Provides guidance in the gift discernment work related to Ministry Team activities.
5. Keeps the congregation's vision and mission central for the Ministry Team.

B. Oversees communication within the congregation about music and worship.

1. Conveys a vibrant vision for the role of music and worship in congregational spiritual life and outreach.
2. Serves as the primary link of communication between the Worship Ministry Team and the Pastoral Team.
3. Communicates regularly with staff, pastors and volunteers about Sunday morning worship and coordinates their participation.

C. Oversees the day-to-day details related to weekly Sunday morning worship services and special services, giving attention to these general areas of responsibility.

1. Plans and coordinates congregational worship services. This includes but is not limited to preludes and offertories, worship leaders, music leaders, selection of songs, special music, congregational prayer, reading of Scripture, and special reports and updates from the congregation and outside ministries.
2. Coordinates worship themes and responsibilities with the Pastoral Team.
3. Leads worship services as needed and involve others in leadership.
4. Coordinates the scheduling and work of persons in the Media Booth: Sound, PowerPoint, and Video ministries.

D. Leads and shapes the musical ministries of the congregation.

1. Directs adult choirs as appropriate: mixed, men's, and women's.
2. Facilitates the involvement of children and youth in music and worship.
3. Facilitates the development of the musical gifts of persons in the congregation, including soloists, duets, trios, quartets, and various vocal and instrumental ensembles.